



# Tuscola County Preschool

1401 Cleaver Rd.

Caro, MI 48723

989.673.2144 ext. 30575



## Tuscola County Preschool Information

Dear Parent/Guardian:

Thank you for your interest in Tuscola County Preschools. You have completed the **first step** in the Tuscola Preschool enrollment process by completing the Tuscola County intake form. If you have not done so already, please be sure to provide:

- a birth certificate for your child
- proof of residency (such as a driver's license)
- proof of income (W2, 2021 tax return, or two current consecutive pay stubs).

Once the required documents are received, your intake form will be reviewed by the Tuscola Early Childhood enrollment team. The enrollment team follows an existing protocol to determine your child's eligibility for enrollment based on age, income, and other eligibility factors.

Completion of the intake form and submission of required documentation to a specific program location **does not** guarantee your placement in that program, or any program, but does put your information on file for all Tuscola County GSRP and Head Start programs.

**Important:** Please note you may not hear of official enrollment placement until the end of August; if not later, due to state funding. \*Funding is not available until the Governor signs the State Aid School bill. This typically occurs in August but may be later.\* After funding is available, enrollment is based on an approximate timeline, as follows:

- **Early to mid-August** begins placement of income-eligible children turning 4 on or before September 1<sup>st</sup>
- **Mid to late August** begins placement for over-income children turning 4 on or before September 1<sup>st</sup>
- **September 1<sup>st</sup>** begins placement for income-eligible children turning 4 after September 1<sup>st</sup>. Over-income children turning 4 after September 1<sup>st</sup> will be placed if there is availability.

Families will receive a letter regarding their eligibility status once the provided documentation has been received and reviewed. If your family experiences any changes in employment, income, or number in the household, please contact the enrollment team using the phone number above, so that we can collect new documentation and refigure eligibility status.

It is recommended for families to line up a second option for child care or preschool in your area in the event your child does not qualify, or is not able to be placed in a preschool program.

Thank you for your time and interest in Tuscola County Preschools. We appreciate your patience and understanding during the enrollment process. If you have any questions, you may contact the number listed above.

Sincerely,

*Early Childhood Enrollment Team*

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