



Tuscola County Preschool

1401 Cleaver Rd.
Caro, MI 48723
989.673.2144 ext. 30575



Tuscola Preschool Enrollment Process

Dear Parent/Guardian:

Thank you for your interest in Tuscola County Preschools. You have completed the first step in the Tuscola Preschool enrollment process by completing the Tuscola County intake form. If you have not done so already, please be sure to provide:

- a birth certificate for your child
- proof of residency (such as a driver's license)
- proof of income (W2, 2018 tax return, or two current consecutive paystubs).

Once these are received, your intake form will be reviewed by the Tuscola Early Childhood enrollment team. Eligibility and enrollment is based on a number of factors. The Early Childhood team follows a protocol put in place to determine your child's eligibility for enrollment. Based on the information and documentation received, the team will determine eligibility and placement for your child.

Completion of the intake form and submission of required documentation to a specific program location **does not** guarantee your placement in that program, or any program.

Important: Please note you may not hear of placement until the end of August; if not later.

Funding is not available until the Governor signs the State Aid School bill.

After funds are available, enrollment is based on the following timeline:

- **Early to mid-August** begins placement of children turning 4 on or before September 1st, meeting income and eligibility
- **Mid to late August** begins placement for children turning 4 on or before September 1st, but are over-income
- **September 1st** begins placement for children turning 4 after September 1st

* For children with a later birthdate or families who are over-income, you will receive a waitlist letter regarding your placement status once documentation is reviewed.*

It is recommended you line up a second option for child care or preschool in your area in the event your child does not qualify, or is not able to be placed in a preschool program.

Thank you for your time and interest in Tuscola County Preschools. We appreciate your patience and understanding during the enrollment process. If you have any questions, you may contact the number listed above.

Sincerely,

Early Childhood Enrollment Team